

## HE Board

Minutes of the meeting held on Wednesday 10 February 2016 at 8.30am in Room OP116

Present: David Cain, John Hacking (Chair), Lisa O'Loughlin (Principal), Kile Onuzuruike and Cllr Sue Murphy

In Attendance Mary Blauciak (Vice Principal HE and Academic), Rachel Curry (Vice Principal Planning and Performance), Rob Cressey (Group Finance Officer), John Evans (Vice Principal Quality and Standards), Jennifer Foote (Company Secretary & General Counsel), Christine Kenyon (Vice Principal 16-18) and Jennifer McKenna (Assistant Company Secretary)

*Prior to the start of the meeting there was a pre-board presentation by the Film and TV Production and Media Make-up Departments which have relocated to Fielden Campus.*

*No declarations of interest were received.*

### Part A

<b>1/16</b>	<b>Part A minutes of the meeting of the HE Board held on 24 November 2015</b>  The minutes of the meeting of the HE Board held on 24 November 2015 were approved as a correct record subject to the following amendments:  Min.No 6/15, line 6 to read "It was confirmed that this was 3% and that there was scope for further improvement."; and Min.No 9/15, line 2 to read "...against other HE Institutions."
<b>2/16</b>	<b>SED/QIP</b>  The Vice Principal Academic and Higher Education presented the HE Quality Improvement Plan 2015-17. The plan was designed to target those areas which had been identified as requiring development by various surveys and reviews during 2014-15. The Board received and discussed the QIP. Particular reference was made to issue P12 – promotion of new courses, which had been rated as red and the Board requested details of the remedial measures put in place to address the issue. A Governor queried and it was confirmed that the president of the student union was recruited by internal and external advertisement and was not an elected position. However in practice the role was often filled by a student on a sabbatical year.
<b>3/16</b>	<b>HE Green Paper</b>  The Vice Principal Academic and Higher Education presented a report on the HE Green Paper published in November 2015. The Green Paper contained proposals which would potentially alter the HE environment radically and a summary of opportunities, risks and implications for the College was provided. It was confirmed that both the progress of the legislation and the College's performance against the highlighted issues would be closely monitored. The Principal confirmed that all issues arising from the Green Paper would be embedded into the HE strategy to ensure that the College was fully prepared.

4/16	<p><b>Business Planning Process</b></p> <p>The Board received an update on the business planning process including curriculum planning for 2016-17, target setting and identification of key business priorities. The Board referred to paragraph 9 of the report and requested assurance that the business planning process would address GM skills priorities. Further details were given to clarify that these were both understood and being clearly addressed. The Board noted that the outcome of the Area Review potentially could have a significant impact on curriculum planning. The Board discussed the concept of Institutes of Technology and how the college could play a role in developing and delivering IoT based provision.</p>
5/16	<p><b>HE Strategy</b></p> <p>The Board received an update on the development of the HE Strategy. It was reported that detailed research was underway. However the strategy would need to take account of both the Area Review process and the HE Green Paper and the first draft was not expected to be available until May/June 2016. It was confirmed that the Chair of the HE Divisional Board would act as the link governor for the development of the strategy. The Board was of the opinion that it was important to maintain momentum for the development of the strategy. It was anticipated that the completed strategy would be submitted to the HE Board in June.</p>
6/16	<p><b>Risk Register</b></p> <p>The Vice Principal Academic and Higher Education presented the risk report. The Board heard that the risk management process was being reviewed throughout the College and that the HE and Adult provision would potentially be split out into separate risk registers to facilitate greater clarity. Hard copies of the risk register were distributed for review.</p>
<p><b>RESOLVED</b> that, as the items to be considered are deemed commercially sensitive the Board move to Part B.</p>	
<p>-----  <b>Chair</b>    -----  <b>Date</b></p>	